

# Library Director's Report

## September 25, 2025

### Program Attendance

	Kids - L	Adults - L	Kids - West	Adults - West	Online/Offsite	Total Attendees
<b>August 2025</b>	<b>778</b>	<b>599</b>	<b>307</b>	<b>48</b>	<b>301</b>	<b>2,033</b>
July 2025	1,522	537	787	66	335	3,247
June 2025	1,532	720	1,196	108	204	3,760
August 2024	773	741	0	0	NA	1,541
2018/2019	NA	NA	0	0	NA	2,136

### Number of Programs Offered

	Kids - L	Adults - L	Kids – West	Adults – West	Online/Offsite	Total Offered
<b>August 2025</b>	<b>17</b>	<b>47</b>	<b>9</b>	<b>8</b>	<b>16</b>	<b>97</b>
July 2025	33	45	16	9	18	121
June 2025	31	47	19	11	16	124
August 2024	25	60	0	0	NA	85
2018/2019	NA	NA	0	0	NA	117

### New Patrons

<b>August 2025</b>	<b>180</b>
July 2025	216
June 2025	251
August 2024	140

Door Count	Lakeway	West	Bus	Total
<b>August 2025</b>	<b>15,774</b>	<b>3,027</b>	<b>627</b>	<b>19,428</b>
July 2025	18,969	4,012	1,211	24,192
June 2025	18,971	5,066	1,173	25,210
August 2024	17,144	0	1,146	18,290
2018/2019	NA	0	NA	17,114

### Adult Volunteer Hours

<b>August 2025</b>	<b>516</b>
July 2025	520
June 2025	665
August 2024	564

Interlibrary Loan (ILL)	Requested/Received/Shipped
<b>August 2025</b>	<b>127 / 102 / 2</b>
July 2025	116 / 101 / 4
June 2025	148 / 117 / 2
August 2024	167 / 105 / 9

### Teen Volunteer Hours

<b>August 2025</b>	<b>217</b>
July 2025	472
June 2025	491
August 2024	243

### Meeting Room Reservations

<b>August 2025</b>	<b>32</b>
July 2025	21
June 2025	23
August 2024	20

### Take & Make Crafts

<b>August 2025</b>	<b>1,404</b>
July 2025	2,016
June 2025	1,693
August 2024	NA

### New Libby Patrons

<b>August 2025</b>	<b>102</b>
July 2025	119
June 2025	108
August 2024	100

### Circulation Transactions

	Lakeway	West	Bus	Libby	Boundless	Kanopy Plays	Total
<b>August 2025</b>	<b>19,836</b>	<b>3,868</b>	<b>973</b>	<b>9,825</b>	<b>149</b>	<b>1,097</b>	<b>35,748</b>
July 2025	22,366	4,167	1,517	9,630	169	980	38,829
June 2025	21,725	4,565	1,583	9,632	207	1,065	38,777
August 2024	24,613	0	1,735	8,359	0	986	35,693
2018/2019	29,977	0	3,219	3,451	0	0	36,647

### **Outreach News**

- Mary is doing a great job learning and taking the lead on a third of the bookmobile stops, communicating with partners and volunteers. This fall has seen a lot of shifting of stop coverage, please see attached spreadsheet.
- Mary and Karen B. attended an in-person outreach partners networking event on August 29 with 6 other staff from Georgetown, Pflugerville, and Round Rock libraries.
- Mary also attended a virtual meeting of Texas Outreach partners on September 10 with 17 other participants including Del Valle, Austin Public, and other libraries throughout Texas.
- Karen B. attended the Rough Hollow Elementary School Back to School Bash on September 19 and saw 390 people and gave away 115 books. Many visitors had previously attended preschools that the bookmobile visits and fondly remembered the vehicle and service.
- Fall festival season is upon us, and the bookmobile/outreach team will attend these upcoming special events: Lake Travis Elementary School Fall Festival, Lake Travis Senior Services Aging Well Expo, Lakeway Church Community Helper Days, the Pedernales Farmer's Market, City of Lakeway Witches Ride, and Public Safety Day.
- Karen B. delivered 57 Books for Babies to Baylor Scott and White Labor and Delivery Department. Nurse Halie Knuff shared "Did you know statically August and September are the busiest birth months in the U.S.? And September 9<sup>th</sup> is the most popular birthday? We can blame it on the holidays and parties that occurred 9 months before. ;)"
- Karen B. changed the bookmobile generator oil and fuel filter, ordered new casters and oil filters for the generator, and took the bookmobile to Malone Diesel for standard maintenance on the engine (oil change, tire rotation).
- Mary has agreed to take over the home delivery service. Thank you, Mary!
- In total, 208 items were given away for free on the bookmobile in August.

### **West News**

- In very exciting news, West will be open Mon-Sat beginning October! All the staff have been extremely supportive in changing their schedules to accommodate West's new hours. We will be open Mon 10-7, Tue-Wed-Thu 10-5, and Fri-Sat 10-4! Mariah is actively looking for volunteers to fill shifts at West's bookstore.
- We have begun the one year evaluations for the West staff members Jennifer Gotcher, Nina Harris, Sunny Reed, and Isabel Valderas. We are very glad they are part of our team!
- ABC plumbing came out to West on September 9 and improved the water pressure in the bathrooms and faucets.
- We finally have a solution to the falling acoustic panels in the meeting room. We reached out to G Creek since the adhesive on them is not working, and Jaime came on September 16 to screw the panels into the drywall to secure them more strongly.
- ABC cleared out the overgrowth in the septic field at West on September 19 to improve accessibility to the propane tank.
- Staff member Isabel replaced the water filter in the hydration station for us! It needs to be replaced annually.
- September debuted lots of programs at West! Youth Services Specialist Sunny Reed launched a Hunger Games teen book club, Homeschool Program, Lego Club, and a new Baby Stories & Free Play!

- October will also expand the adult program offerings at West! We will host Sound Bath Meditation and weekly Power for Parkinson's classes. Staff member Nina Harris will also host a monthly craft program.
- The meeting room at West is seeing more private reservations. It seems word has begun to spread about our new hours and meeting space.
- TCEQ approved the drawings of the new pressure tanks for the well house. Kyle Atkins with Public Water Services reported back on the well house upgrade and tank installation: "Once we install the two pressure tanks that were approved with TCEQ, we will have the pressure storage capacity required and be in compliance. This is the last item that we have been needing to do. I am going to remove all the existing tanks and piping from the wellhead to the outside of the building, installing all new components. This is tanks, valves, sample ports, electric pressure switch.... I am removing everything in the building except the chlorine system." The total cost is \$8,676.80.
- Birdcreek Roofing will begin West roof repairs on October 4.

### **More News**

- Please see the attached October calendar of programs.
- The American Libraries' 2025 Library Design Showcase was featured as the top story in the September 8th library newsletter. The news was shared on Facebook which garnered over 33 likes, 4 shares, and 8 comments in three days - making it the post with the most engagement in the past 90 days. The design showcase was also shared on Instagram, LinkedIn, LinkTree, and shared as a Google Business Update. We have also submitted the news to local publications.
- The bookstore in Lakeway gave away 143 free books from redeeming coupons in the month of August. The Lakeway store brought in \$1,247 (not including Venmo) that included \$216 of book art sales. The West bookstore gave away 47 free books from redeeming coupons and raised \$300. Wow!
- In August 2025, 519 people used public computers at both libraries for a total of 272 hours.
- In total, 605 reading logs (Lakeway 469, West 75, Bookmobile 61) and 119 punch cards (Lakeway 99, West 11, and Bookmobile 9) were submitted as part of the 2025 Summer Reading Program. Woohoo!
- We have received an enthusiastic response to the new Fall Reading Challenge created by Nicholle and Sunny. We have already had dozens of participants and hope for many more!
- Due to demand for our popular notary service, staff member Mary Jahns has signed up to become certified as a notary public. Since she spends half of her time on the bookmobile, this allows us to offer this service to more members of our community.
- Volunteer tech coaches held a happy hour on September 4.
- On September 5, TSLAC officially notified us that we have met all minimum accreditation criteria and will be a fully qualified member of the Texas Library System for state fiscal year 2026. See the attached letter.
- Morgan attended the virtual PLAN (Partners Library Action Network) meeting on September 12.
- With the new Texas SB 13 in effect, we are no longer able to partner with LTISD to offer digital access through the OverDrive Sora app. The Central Texas Digital Consortium is not able to meet all of the necessary access levels and posting requirements to comply with the new legislation.

- Lakeway resident Ed Lynch donated his watercolor painting of the library in Lakeway and it hangs in the workroom.
- We will soon be a recipient of a free Texas America250 traveling exhibit from the TSLAC. We will receive a set of five pop-up banners that make up the Texas America250 traveling exhibit, which highlights historically significant treasures from TSLAC.
- Austin Public Library's Adult Programming and Outreach Librarian Team will visit Lakeway for a brainstorming session on October 6.
- Attendees to the Lake Travis Elementary School Family Service Night on October 6 will make bookmarks to donate to the library that we will distribute on the bookmobile and in our bookstores.
- Adult Volunteer Coordinator Mariah is hosting an after-hours Volunteer Happy Hour at West on October 16.
- The library is receiving a state funded reimbursement award of \$210 from the Texas State Library and Archives Commission for 35 interlibrary loan lends.
- The Friends of the Library are still working with Dan Mull of Books in Demand to sell books on consignment and a monthly pick up in Lakeway will start next month.
- Morgan and staff completed the health insurance rerate process with Higginbotham and we have a 4% increase in our BlueCross BlueShield coverage.
- Stephanie Threinen is applying for Program of Merit recognition for her *Cool, Comms, Collected* communication workshops at the library from Generations United, a national organization dedicated to intergenerational programs, to recognize programs that meet minimum standards for intergenerational effectiveness and are actively striving for exemplary status.
- Morgan completed a Public Information Request from SmartProcure on August 29.
- Morgan continues to serve on the UT School of Information Advisory Council and attended meetings on September 18.
- The replacement book drop has been installed and we are working to repair a few items.
- Martin with U.S. Energy will replace light bulbs in Lakeway in late September.
- We are working with Hull Supply Company on door repairs in Lakeway.
- We have a quote from KLEAN Image for \$5,378 for carpet cleaning in the adult library and children's library, window cleaning, and meeting room acoustical tile cleaning in Lakeway.
- We are finalizing the Lakeway outdoor furniture order with Library Interiors.
- We are also working with Library Interiors to purchase a replacement task chair for the Lakeway children's library.
- Technology for Education has provided a quote for new staff and public computers in Lakeway due to the Windows 10 End of Life in October 2025. Microsoft will stop providing security updates, technical support, and all other maintenance for the operating system. After this date, using an unsupported Windows 10 device will leave it vulnerable to new security threats and potential software or hardware compatibility issues.
- The Lake Travis Community Library website had 3,722 unique users and 7,370 total visits in August 2025.
- Kanopy stats for August were 4,033 visits, 1,097 plays, and 39,147 minutes watched.
- LTCL currently has 19,399 active cardholder accounts.
- Nineteen people attended Dr. Pam Sachant's zoom art lecture on September 16. Some of the appreciative comments include: "This was a wonderful dive into the art. It

makes me want to learn more.” - “This was a wonderful presentation and really makes me want to visit the exhibit. Thank you!” - “I really enjoyed yesterday's Spanish Baroque webinar and would like to thank everyone involved in arranging it, especially the wonderfully knowledgeable speaker. As a member of the Blanton, I am now looking forward to seeing the related exhibition even more, armed with the back stories on so many different works.”

- On September 17, patron Sarah wrote: Once again, Lake Travis Library didn't disappoint! My kids loved the Bees presentation today! AND so excited to start the fall reading challenges (make a fort and read a book inside it)!
- Morgan plans to take vacation days October 10, 17, and 20.

Morgan McMillian  
9/24/2025



In response to a posting about the homeschool bee programs, a patron gave Nicholle a shout out!



22 - DVD	3220	214	3147	2134	190	883	6	203	18	2.1
23 - Equipment	4	0	1	2	0	2	0	0	0	0
24 - Family DVD	611	105	575	345	80	196	18	70	7	1
25 - Fiction	11404	1324	10907	8907	1171	2366	110	131	44	12.9
26 - ILL	1	0	1	1	0	0	0	0	0	0
27 - J Audio	313	32	312	264	31	31	1	18	0	0.3
28 - J Biography	556	48	542	358	38	183	9	15	1	0.5
29 - J DVD	645	114	626	359	87	225	25	61	2	1.1
30 - J Foreign Language	31	3	31	31	3	0	0	0	0	0
31 - J Graphic Novel	1777	692	1505	1218	515	445	110	114	67	6.7
32 - Juvenile	3970	724	3607	2988	617	888	85	94	22	7.1
33 - Kits	169	37	159	103	25	52	7	14	5	0.4
34 - Laptop	1	1	1	0	0	0	0	1	1	0
35 - Laptop - In Library	3	0	1	3	0	0	0	0	0	0
36 - Large Print	915	95	908	592	72	248	5	75	18	0.9
37 - Launchpad	27	9	27	21	6	5	3	1	0	0.1
38 - Launchpad - In Library	0	0	0	0	0	0	0	0	0	0
39 - Lone Star	44	12	22	26	12	16	0	2	0	0.1
40 - Magazine	1250	91	209	1053	81	196	10	1	0	0.9
41 - Mobile Hotspot	52	52	1	23	23	8	8	21	21	0.5
42 - Music CD	40	2	40	40	2	0	0	0	0	0
43 - NF Audio	331	14	331	230	14	93	0	8	0	0.1
44 - NF Juvenile	3204	656	3114	2071	456	935	140	198	60	6.4
45 - Online Database	2	0	2	2	0	0	0	0	0	0
46 - Oversize	12	1	12	11	1	0	0	1	0	0
47 - Picture Books	8769	2559	8322	5785	1831	2239	422	745	306	24.9
48 - Professional	0	0	0	0	0	0	0	0	0	0
49 - Reference	32	0	9	32	0	0	0	0	0	0
50 - Scouts	127	6	127	126	6	1	0	0	0	0.1
51 - Spanish - Adult	130	4	129	61	3	34	0	35	1	0
52 - Spanish - Children	808	106	791	475	47	210	23	123	36	1
53 - Story Time	0	0	0	0	0	0	0	0	0	0
54 - TV	1350	101	1331	905	96	392	2	53	3	1
55 - Wonderbooks	100	62	96	65	52	28	5	7	5	0.6
56 - YA	1670	173	1609	1164	144	484	25	22	4	1.7
57 - YA Audio	42	2	42	41	1	1	1	0	0	0
58 - YA Graphic Novel	412	15	410	314	12	84	1	14	2	0.1
59 - YA Nonfiction	16	3	16	12	3	4	0	0	0	0
<b>Total</b>	<b>56679</b>	<b>10260</b>	<b>52836</b>	<b>40387</b>	<b>7883</b>	<b>13561</b>	<b>1530</b>	<b>2731</b>	<b>848</b>	