

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
SEPTEMBER 25, 2025 324th MEETING

1. At 3:32 p.m. Sharon Rogers called to order the meeting of the Trustees of the Lake Travis Community Library District. The meeting was held at the Lake Travis Community Library in Lakeway. Board Members present were Sharon Rogers, Tom Seidenstricker, P.K. Chatterjee, Jim Bannerot and Amy Holland. Library Director Morgan McMillian and Assistant Library Director Raj Kamat were also in attendance.
2. The Pledge of Allegiance to the Flag of the United States of America was recited.
3. Celebrations of Success: Morgan McMillian reported on the success of the Summer Reading Program as well as other programs at both the Lakeway and West locations.
4. Minutes: P.K. Chatterjee made a motion to approve the minutes of the August 28, 2025 meeting; Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously.
5. Citizens Participation: None.
6. November Board Election: Morgan McMillian reported that paperwork has been filed for the November board election. Newly elected board members will need to be sworn in at the November meeting and officers will need to be elected. Citizens Participation: None.
7. Donations: Morgan McMillian reported that the library has received approximately \$415,000 for the West Capital Campaign to date from 149 donors.
8. Library Director's Report: Morgan McMillian presented the Library Director's Report and highlighted a few items. The full Report is attached. She noted that a bid was received from TFE for new computers in Lakeway for the public and the library staff. This bid includes a discount for early purchase. P.K. Chatterjee made a motion to purchase the computers early to obtain the discount; Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously.

9. Ascension Architecture Agreement for the Remodeling of Outpost Unit 1: Morgan McMillian presented the draft of the Agreement with Ascension Architecture to design and remodel the Outpost Unit 1. Amy Holland made a motion to approve the Agreement with proposed architectural fees of \$9,200; P.K. Chatterjee seconded the motion. Citizens Participation: None. The motion passed unanimously.
10. Treasurer's Report: P.K. Chatterjee presented the Profit and Loss Report for August 31, 2025. Amy Holland made a motion to accept the report; Tom Seidenstricker seconded the motion. Citizens Participation: None. The motion passed unanimously.
11. Audit for 2024-2025: Morgan McMillian reported that Gary Davis plans to attend the next meeting and present a draft of the audit report.
12. Executive Session: None.
13. Comments: None.
14. Future Board Meetings:

October 23, 2025	3:00 p.m.	Lake Travis Community Library Lakeway
November 20, 2025	3:30 p.m.	Lake Travis Community Library Lakeway
15. Closing: Since there was no further business, Sharon Rogers adjourned the meeting at 4:08 p.m.

Amy Holland, Secretary

Approved on _____